

Budget Committee & Process

EXHIBIT #1

Diocesan Council – Budget Committee

ROLE: Work with Council and the Bishop's staff to develop an operating budget that aligns resources with our mission statement.

Council Members:

- Rev. Sara D'Angio White, NEPM, Lyons/Newark/Sodus
- Dr. Carolyn Mok, Task Force Chair, St. Thomas', Rochester
- Rev. Lance Robbins, Church of the Good Shepherd, Webster
- Mr. Scott Seabridge, Church of the Incarnation, Penfield
- Ms. Gwen Van Laeken, Chair, St. Peter's, Geneva

Diocesan Staff: Todd Rubiano, CFO

FOCUS:

- **Diocesan Staff** – Functional Resource Assessment
- **Health Benefits** – joint Task Force with HR Committee

2016 Diocesan Budget: **Process**

JAN - Review 2016 budget process & establish committees

FEB - Review '14 results, '15 changes, & '16 spending targets

FEB thru SEP - Committees develop proposed budgets (CDPC, MPC, Budget, Health Benefits Task Force & Others)

MAR - Analyze baseline income & expense projections '16-'18. Trustees approve 2016 draw (3/21/15).

APR - Review Q1 '15 performance & '16 apportionment

MAY - Council reviews 1st DRAFT 2016 budget, apportionment, & communications plan

JUN - Publish & communicate 1st DRAFT budget (05/27/15)

2016 Diocesan Budget: **Process**

JUL - Review & approve 2nd DRAFT budget changes *(06/28/15)*

JUN thru AUG – District meetings, review and gather feedback

SEP – Review 3rd DRAFT budget & approve PROPOSED 2016 Budget *(09/15/15)*

SEP & OCT - Review PROPOSED budget at District Meetings

OCT – Several minor updates to PROPOSED 2016 Budget approved *(10/20/15)*

NOV - Review & approve budget at Convention *(11/14/15)*